** Chester Upland School District**

**RECEIVER’S MEETING WITH THE PUBLIC**

**July 15, 2021**

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Report from the Superintendent**
4. **Approval of Minutes of previous meeting of June 29, 2021**
5. **Public Comment**

1. **Education Agenda**

A-1 Approval for Special Education Department to purchase supplemental instructional materials from Research Press

A-2 Approval for Special Education Department to purchase supplemental instructional materials from Wieser Educational

A-3 Approval to employ services of BookNook

A-4 Approval of the CUSD Emergency Instructional Time Template

1. **Personnel Agenda**

B-1 Approval of appointments, reassignments, return from sabbatical, retirements, end of contract, resignations, salary correction, grant funded programs, extended season, bereft of life notice.

B-2 General Fund Budget: $3,930,003.41. Approval of payrolls

B-3 Approval for to contact with AVID Program

B-4 Approval for the Human Resources Department to establish a new position

B-5 Approval for payment for (2) Skill USA Advisors

B-6 Approval for STEM teachers to work during the summer to plan instructional strategies for next school year

B-7 Approval for the position of Math Content Specialist at Chester High

B-8 Approval for STEM PBIS Team to work during the summer to revise school-wide behavior expectations

B-9 Approval for members of Stetser to work during the summer for long range planning.

B-10 Approval for CHS Summer planning

B-11 Approval for stipend for Tammy Strand-Yarbray for ESSER Funds Project Manager

B-12 Approval for Tammy Strand-Yarbray to work during summer

1. **Business Agenda**

C-1 Reports of the tax collectors: $219,478.80

C-2 Approval of the Treasurer’s Report/Budget Report

C-3 General Fund Budget: $1,317,379.41. Approval of list of payments

C-4 Approval to contract with Claudia Averette for 2020-21 SY

C-5 Approval of the ARP ESSER Health and Safety Plan

C-6 Approval for addendum to Buchanan Public Relations agreement

1. **Other Business**
2. **Adjournment**

**Chester Upland School District**

**RECEIVER’S MEETING WITH THE PUBLIC**

**July 15, 2021**

**EDUCATION AGENDA**

**A-1 Approval for Special Education Department to purchase supplemental instructional materials from Research Press**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Special Education Department to purchase supplemental instructional materials from Research Press. The Special Education Department is seeking to purchase Skillstreaming the Adolescent and Skillstreaming the Elementary School Child for the elementary, middle and high school Emotional Support Programs. The curriculum will be used to teach prosocial skills.

**Payable From:** General Fund Budget

**Cost:** $2,268.97

**Executive Sponsor:** Marchelle Foreman

**A-2 Approval for Special Education Department to purchase supplemental instructional materials from Wieser Educational**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Special Education Department to purchase supplemental instructional materials from Wieser Educational. The Special Education Department is seeking to purchase functional math, reading and life skills materials for Autistic Support, Life Skills Support, Emotional Support and Learning Support classrooms across all six schools within CUSD.

**Payable From:** General Fund Budget

**Cost:** $15,746

**Executive Sponsor:** Marchelle Foreman

**A-3 Approval to employ services of BookNook**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval to employ services of BookNook.

**Payable From:** ESSER I

**Cost:** $65,750

**Executive Sponsor:** Carol D. Birks

**A-4 Approval of the CUSD Emergency Instructional Time Template - revised**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of Chester Upland School District’s Emergency Instructional Time Template, as per PA Code 520.1 that includes a school calendar and academic schedule as per PA Code 22 § 11.3 and Chapter 4.

**Executive Sponsor:** Carol D. Birks

**PERSONNEL AGENDA**

**B-1** **Approval of appointments, reassignments, return from sabbatical, retirements, end of contract, resignations, salary correction, grant funded programs, extended season, bereft of life notice.**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Position/Location** | **Salary** | **Level/Step** | **Effective Date** | **New Position/ Replacement** |
| Young, Noel | \*Temporary Payroll/HR Specialist/Admin | $51,500 | n/a | 06/18/2021 | Replacement |
| Foreman, Marchelle | \*Supervisor, Special Education | $120,000 | n/a | 07/01/2021 | Replacement |
| Hales, Monique | \* Federal Grants and Special Programs Coordinator/Admin | $85,000 | n/a | 07/05/2021 | Replacement |
| Bailey, Lisa | Teacher/CUSA | $58,348 | M/1 | 08/23/21 | Replacement |
| Sylvah, Lucretia | Spec Ed Teacher/CHS | $66,737 (+200) | M/5 | 08/23/2021 | Replacement |

\*Title correction from previous agenda.

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **From Position/Location** | **Salary** | **To Position/**  **Location** | **Effective Date** | **Salary** |
| Bell, Brendan | Assistant Principal/STEM Academy | $80,000 | Interim Principal/STEM Academy | 07/01/2021 | $109,554 |

FURTHER RESOLVED, that the following **return from sabbatical** be approved on the effective date respectively noted:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Effective Date** |
| Dautel, Jean | Teacher/CUSA | 08/23/2021 |

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Effective Date** |
| Sheets, Ruth | Teacher/Toby Farms | 08/23/2021 |

FURTHER RESOLVED, that the following **end of contract** be approved on the effective date respectively noted:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Effective Date** |
| Olds-Pearson, Jala | Assistant Superintendent, Curriculum, and Instruction | 06/30/2021 |

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Effective Date** |
| Mann, Carmen | SIS and Applications Specialist /Admin | 07/09/2021 |
| Camano, Denise | Teacher/CUSA | 08/23/2021 |
| Phillips, Zennia | Teacher/Stetser | 08/23/2021 |

FURTHER RESOLVED, that the following **salary correction** be approved on the effective date respectively noted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Position/Location** | **Current Salary** | **Corrected Salary** | **Effective Date** |
| Watson, Alicia | Safety Officer/CUSA | $20,000 | $25,000 | 08/23/2021 |

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded Summer Programs** during the 2020-2021 school year as listed below:

**ESY**

June 21, 2021 – July 29, 2021

|  |  |  |
| --- | --- | --- |
| Thorton, Colleen | Teacher | $32 per hour |
| Smith, Najah | Teacher’s Assistant | $15 per hour |

**CHS In-Person Summer School**

June 21, 2021 – July 30, 2021

|  |  |  |
| --- | --- | --- |
| Stokes, Gloria | Security Guard | $18 per hour |

**MARS**

June 21, 2021 – July 29, 2021

|  |  |  |
| --- | --- | --- |
| Cowan, Yvette | Substitute Teacher | $32 per hour |

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded PBIS Program** during the 2021-2022 school year as listed below:

**Stetser**

|  |  |  |
| --- | --- | --- |
| **Staff Member Name** | **Position** | **Hourly Rate** |
| Markeisha Bell | Teacher | $32 |
| Miguelina Grasty | Teacher | $32 |
| Nancy Peltier Murray | Teacher | $32 |
| Jennifer Francis | Teacher | $32 |
| Dariah Jackson Adams | Teacher | $32 |
| Karla Hughes | Teacher | $32 |
| Beverly Howard | Secretary | $15 |
| Robin Morgan | Teaching Assistant | $15 |
| Shawn Bell | Climate Manager | $25 |

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **Schoolwide Assessment & Intervention Planning** during the 2021-2022 school year as listed below:

|  |  |  |
| --- | --- | --- |
| **Staff Member Name** | **Position** | **Hourly Rate** |
| Markeisha Bell | Teacher | $32 |
| Miguelina Grasty | Teacher | $32 |
| Nancy Peltier Murray | Teacher | $32 |
| Jennifer Francis | Teacher | $32 |
| Dariah Jackson Adams | Teacher | $32 |
| Karla Hughes | Teacher | $32 |
| Ashley Iovannoni | Teacher | $32 |
| Tonya Burns Johnson | Teacher | $32 |
| Paula Sammons | Teacher | $32 |
| Joanne Ruiz | Teacher | $32 |
| Maureen Goodwin | Teacher | $32 |
| Georgine Zamonski | Teacher | $32 |
| Morgan Weatherly | Teacher | $32 |
| Brittany Hughes | Teacher | $32 |
| Jeremy Hay | Teacher | $32 |
| Robin Morgan | Teaching Assistant | $15 |
| Vanessa Doward | Teaching Assistant | $15 |
| Champagne Harris | Teaching Assistant | $15 |
| Flora Robinson | Teaching Assistant | $15 |
| Shawnae Doward | Teaching Assistant | $15 |
| Shanna Pryor | Social Worker | $25 |
| Shawn Bell | Climate Manager | $25 |
| Beverly Howard | Secretary | $15 |

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following coaches to be paid who participated in **Extended Season** during the 2020-2021 school year as listed below:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Salary** |
| Taylor, Keith | Boys Basketball Head Coach | $2,688.80 |
| Thomas, Terry | Boys Basketball Assistant Coach | $2,141.60 |
| Tate, Kenneth | Boys Basketball Assistant Coach | $2,141.60 |
| Dennis, Jimmy | Boys Basketball Assistant Coach | $2,141.60 |
| Bell, LaDontay | Interim Athletic Director | $1,681.95 |

**BEREFT OF LIFE NOTICE:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Effective Date** |
| Marrone, Francesca | Teacher/CHS | 07/01/2021 |

**B-2 General Fund Budget: $3,930,003.41. Approval of payrolls**

RESOLVED, that the payrolls dated in June, 2021 of the various accounts totaling for all accounts and funds the grand sum of $3,930,003.41, be approved by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Lakiyah Chambers

**B-3 Approval for to contact with AVID Program**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for contract agreement and payment for Chester High School to implement AVID (Advancement Via Individual Determination) Program from July 1, 2021- June 30, 2021 for College and Career Readiness.

**Payable From:** CSI Grant

**Cost:** Not to exceed $10,679

**Executive Sponsor:** Lakiyah Chambers

**B-4 Approval for the Human Resources Department to establish a new position**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Human Resources department to establish a new position for STEM Academy, Career Readiness Coordinator. This is a Grant Funded position.

**Executive Sponsor:** Lakiyah Chambers

**B-5 Approval for payment for (2) Skill USA Advisors**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for payment for (2) Skill USA Advisors Supplemental Salaries of $750.00 for the Career Technical Education Program Competitions. This is for the 2020-2021 school year.

|  |  |  |
| --- | --- | --- |
| **Name** | **Position/Location** | **Salary** |
| King, Chassidy | CTE Advisors | $750 |
| Best, Jeanette | CTE Advisors | $750 |

**B-6 Approval for STEM teachers to work during the summer to plan instructional strategies for next school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for STEM Academy Teachers to work during the summer for the following reasons:

Curriculum Design Week

15 Teachers X 4 Days X 5 hours/day X $32/hour = $9,600

In advance of the anticipated return to full in-person learning, STEM Academy teachers must revisit curricular plans they have implemented over the past two school years. Therefore, teachers will be provided one week in which they are able to plan instructional strategies and collaborate on curriculum mapping for the 2021-22 school year. Teachers will also develop contingencies so they can be flexible and adapt to any changes in instructional delivery that may be necessary during the school year.

Teachers will be required to complete all work on-site at STEM Academy and produce evidence of their curricular work prior to signing hours.

**Payable From:** Grant Funded

**Cost:** Not to Exceed $9,600

**Executive Sponsor:** Lakiyah Chambers

**B-7 Approval for the position of Math Content Specialist at Chester High**

Resolved, that the Receiver, acting as the Board of Directors, grant approval for the position of Math Content Specialist at Chester High School for grades 9-12. The Math Content Specialist will work with teachers to enhance Mathematic instruction, effective instructional strategies and improve student growth. Provided professional learning, modeling, coaching and other support for teachers in the areas of data analysis, mathematics instruction, lesson design, student grouping and adjusting instruction based on student needs. This is a Grant Funded Position.

**Payable From:** Title I

**Executive Sponsor:** Lakiyah Chambers

**B-8 Approval for STEM PBIS Team to work during the summer to revise school-wide behavior expectations**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for STEM Academy Teachers to work during the summer for the following reasons:

PBIS Team

10 Teachers X 8 Days X 5 hours/day X $32/hour = $12,800

In order to prepare for a full return to in-person learning, the STEM Academy PBIS Team will revise school wide behavior expectations. These revisions will reflect the necessary adjustments for safe and successful reintegration of the full student body. The PBIS Team will also design lesson plans for distribution across the faculty. These lessons will be delivered during first two weeks of school, and familiarize new and returning students with STEM Academy’s Award Winning PBIS program. PBIS lessons will also include SEL components aimed at welcoming students back into the classroom environment.

Additionally, the PBIS Team will be responsible for planning and executing summer events, including: New Student & Family Orientation; and Student Technology Exchange and Distribution.

Team Members

1. Stephanie Donofry

2. Julanne Labrum

3. Misha Memon

4. Rachael Thomson

5. Andre Wilkins

6. Chanel Turner-Wright

7. Casey Hargadon

8. Jon Osborn

9. Kameron Staples

10. David Inzinna

**Payable From:** Grant Funded

**Cost:** Not to exceed $12,800

**Executive Sponsor:** Lakiyah Chambers

**B-9 Approval for members of Stetser to work during the summer for long range planning**.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for approval of members of the Stetser staff to work this summer for long range planning. Effective June 28, 2021. 7 hours a day not to exceed 18 days with a pay rate of $32/hour. Team Members • Markeisha Bell • Miguelina Grasty • Paula Sammons • Georgine Zamonski • Nancy Peltier Murray.

**Payable From:** Grant Funded,Title II

**Cost:** Not to exceed $20,160

**Executive Sponsor:** Lakiyah Chambers

**B-10 Approval for CHS Summer planning**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for CHS Summer planning. 8 Teachers X 15 Days X 4 hours/day X $32/hour = $24,000 This Professional Planning will allow us to analyze data from 2020-2021 school year to adequately address learning loss due to the COVID-19 Pandemic in order to prepare for the 2021-2022 school year. We will focus on school wide intervention scheduling, progress monitoring, remediation, standard based curriculum. We will make modification to the curriculum through differentiation. The team will address literacy skills, and math skill. The members of the team are: James Foster Shannon Murphy Rose Marsh Rosyln Amagzie March Kimberly Mesquito Amina Malik Judith Odom Thomas Buonocore

**Payable From:** Grant Funded,Title II

**Cost:** Not to exceed $24,000

**Executive Sponsor:** Lakiyah Chambers

**B-11 Approval for stipend for Tammy Strand-Yarbray for ESSER Funds Project Manager**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for a stipend to be paid to Tammy Strand-Yarbray for Project Manager – ESSER Funds. The term shall be July 1, 2021 thru June 30, 2022.

**Payable From:** ESSER II and ARP ESSER

**Cost:** $25,000

**Executive Sponsor:** Lakiyah Chambers

**B-12 Approval for Tammy Strand-Yarbray to work during summer**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Tammy Strand-Yarbray to work 18 days throughout the summer to attend necessary court hearings at a rate of 10% of her annual salary.

**Payable From:** General Fund Budget

**Cost:** Not to exceed$7,096.70

**Executive Sponsor:** Lakiyah Chambers

**B-13 Approval to renew contract with Monarch Staffing**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval to renew contract with Monarch Staffing to provide temporary staffing.

**Payable From:** General Fund Budget

**Cost:** Not to exceed$75,000

**Executive Sponsor:** Lakiyah Chambers

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: $219,478.80**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period June 1, 2021 through June 30, 2021 in the amount of $219,478.80 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Jewel Cornelius-Royer

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended June 30, 2021 be approved by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Jewel Cornelius-Royer

**C-2 General Fund Budget: $1,317,379.41. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of $1,317,379.41, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund $1,317,379.41

Food Services Account 0

Capital Project Fund Account 0

Total Disbursements $1,317,379.41

**Payable From**: General Fund Budget

**Executive Sponsor:** Business Office

**C-3 Approval to contract with Claudia Averette for 2020-21 SY**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to Contract with Claudia Averette for special projects and supplemental education services for the 2020-2021 SY.

**Payable From:** Title I and School Intervention

**Cost:** Not to Exceed $7,300

**Executive Sponsor:** Carol D. Birks

**C-4 Approval of the ARP ESSER Health and Safety Plan**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of the ARP ESSER Health and Safety Plan.

**Executive Sponsor:** Ronald Simonson

**C-5 Approval for addendum to Buchanan Public Relations agreement**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for addendum to Buchanan Public Relations Agreement to extend it to August 31, 2021.

**Payable From:** General Fund Budget

**Cost:** Not to Exceed $10,000

**Executive Sponsor:** Lakiyah Chambers